



## Instructions for Submitting a Resolution

The Annual General Meeting (AGM) of Co-operatives and Mutuals Canada (CMC) will be held on June 13, 2024, in Halifax.

CMC invites Members to submit resolutions on subjects of national interest and that fall within CMC's purpose of building a united and inclusive economy through co-operatives and mutuals.

Resolutions should be a maximum of 300 words. Background information, such as a briefing note or background document, should be submitted with the resolution. When a resolution is not self-explanatory or when the background information is not attached, CMC Management may request additional information or clarification.

Background information should be clear and concise (ex: one page document or executive summary). Resolutions must be received by the appropriate deadline for consideration at CMC's AGM. In exceptional circumstances, following the resolutions deadline, Members may submit "Emergency Resolutions" to address new and pressing issues which could have a negative impact on the co-operative and mutual sector.

To qualify as "new", the issue at hand must have emerged between the deadline to submit resolutions and the date of the AGM. The issue must not be covered by existing policies or resolutions submitted to the AGM.

To qualify as "pressing", the issue must be urgent in nature and require immediate attention.

"Negative impact" is defined as an issue that could affect the sector's reputation and/or financial stability.

### Key Dates

Call for resolutions is sent	December 15, 2023
Deadline to submit resolutions	February 13, 2024
Resolutions are circulated to Members	April 24, 2024
Annual General Meeting	June 13, 2024



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and mutuals | et mutuelles  
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The resolutions process gives Members the opportunity to directly influence the direction of CMC's public policy and advocacy work, as well as the organization itself. Resolutions must be submitted by the deadline stated to Kiswendsida Ouedraogo, Governance and Projects Officer at [kouedraogo@canada.coop](mailto:kouedraogo@canada.coop).